

Conference Housing Form

Dormitory housing available on a first-come, first-served basis.

Complete this form and mail it with a check payable to "Lesley University" to:

Yukiko Konishi, Hoff-Barthelson Music School, 25 School Lane, Scarsdale, NY 10583

Lesley University – Summer Housing Application 2010

Name: _____

Last First Middle

Social Security Number: _____ DOB: _____ o M o F

Address: _____

Street Apt. No. City State Zip

Country: _____

Cell Phone: _____

E-mail Address: _____

Special Housing Needs: _____

Title of Courses/Institutes: **Dalcroze Society of America, Longy School of Music**

Wednesday, June 23-June 26, 2010 (If you are planning on arriving prior to June 23 or staying past June 26, please make note below.)

Arrival Date: _____ Hour _____ o a.m. o p.m.

Departure Date: _____ Hour _____ o a.m. o p.m.

Housing Requirements: Single Double (We do not match roommates.) AC No AC

Room Rate: _____ \$
 Number of nights: _____
 Total Room: _____ \$
 Plus Key/Linen Deposit \$ 25.00
 Total Due _____ \$
 Total Enclosed _____ \$

Room Rates:	
Single Room 1-10 nights	Double Room 1-10 nights
\$65/PP/no AC - \$90/PP/+ AC*	\$55/PP/noAC - \$80/PP/+AC*
Single Room 11-30 nights	Double Room 11-30 night
\$50/PP/noAC - \$65/PP/+ AC*	\$40/PP/noAC - \$55/PP/+AC*
Single Room 31 Plus nights	Double Room 31 Plus nights
\$ 35/PP/no AC - \$50/PP/+ AC*	\$30/PP/noAC - \$45/PP/+AC*

(PP = Per Person)

* There is a limited availability of air conditioned (AC) rooms. If air conditioning is unavailable, we will automatically assign a room without air conditioning and adjust the rate accordingly.

Refund Policy
 Cancellations require written notification 20 days prior to arrival date in order to receive 50% refund. There will not be any refunds for cancellations after that time.

Summer Housing Office Location and Check-in/Check-out Hours

23 Mellen Street
 Cambridge, MA 02138

Check-in Office Hours are as follows:

- * Monday-Friday from 1:00 P.M - 4:00 P.M. and 5:00 P.M - 9:00 P.M.
- * Saturday and Sunday from 10:00 A.M. - Noon and 5:30 P.M. - 8:30 P.M.

Check-out Office Hours are as follows:

- * Monday-Friday from 9:00 A.M - 11:00 A.M
- * Saturday and Sunday from 10:00 A.M. - Noon

For additional information, refer to our webpage at http://www.lesley.edu/services/student_affairs/rl_summer.html

Residence Office Use Only		
Room Assignment		
Check-in by	Date	
Key Returned	Yes	No
Refund Issued		